



CITY OF FERNIE

P.O. Box 190, 501-3rd Avenue, Fernie, BC V0B 1M0
Tel: 250.423.6817 Fax: 250.423.3034
Web: www.fernie.ca

Development Variance Permit Application Form

(This is not an application for a Building Permit)

Choose one of the following: New Application Amendment

(Incomplete Applications will not be processed).

SECTION 1: DESCRIPTION OF PROPERTY (AS INDICATED ON STATEMENT OF TITLE CERTIFICATE)

Lot / Parcel:	Block:	District Lot:	Plan:
Civic Address of Property:		Parcel Identifier (PID):	

SECTION 2: PROPERTY OWNER INFORMATION (ADD ADDITIONAL PAGE IF MORE THAN ONE OWNER WITH DIFFERENT ADDRESS)

Owner Information*

Name(s)	Address		
City	Postal Code		
Telephone	Other Phone	E-Mail	

* If there is more than one registered property owner, the owner listed above acknowledges that they have notified all other property owners in relation to this application. (Please initial acknowledgement) _____

SECTION 3: APPLICANT INFORMATION (IF DIFFERENT FROM OWNER)

Name	Address		
City	Postal Code		
Telephone	Other Phone	E-Mail	

SECTION 4: OWNER'S CONSENT AND AUTHORIZATION (Signatures of all registered owners is required. For additional owners, attach a separate sheet)

I/We declare that _____ is working on our behalf as our authorized agent during the course of this application / project.

Owner's Consent and Authorization

Agent's Acknowledgment

Owner's Signature

Date

Agent's Signature

Date

Date

Applicant's Signature

(Please complete details on Page 2)

APPLICATION GUIDE

SECTION 5: PROPOSED DEVELOPMENT Please review Zoning Bylaw No. 1750 (available on the City website) and provide reasons for varying the bylaw requirements. **Attach a copy of your site plan, showing the existing bylaw requirements and details of your proposed variance with accurate dimensions.**

In order to develop the property I require the variation of or supplement to:

- The City of Fernie Zoning Bylaw No. 1750, specifically Section(s) _____
- The Subdivision Control Bylaw No. 1727 & 1827, specifically Section(s) _____
- A land use contract by _____
- Other Bylaws: _____

SECTION 6: PERMIT FEES (Fees must be included with your application).

Development Variance Permit Application Fee	\$500
Development Variance Permit Application Fee applied for in conjunction with a Development Permit Application	\$200

SECTION 7: APPLICATION COMPLETION CHECKLIST

- Completed Application form and permit fees paid in full.
- Copy of Certificate of Title or title search (available at Government Agent).
- Written narrative description of the variance and the reasons for applying for it.
- Legal site survey.
- Proposed Site Plans noting all dimensions including parking spaces.
- Proposed building elevations.
- Comprehensive site photos.
- Encroachment Agreement/Legal Survey (if necessary).